



# APPLICATION FOR EMPLOYMENT

PLEASE PRINT CLEARLY AND ANSWER ALL QUESTIONS FULLY

Name (first, middle, last) \_\_\_\_\_ Today's Date \_\_\_\_\_

Street Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Cell Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Position Applied for \_\_\_\_\_

## Availability

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
ANY <input type="checkbox"/> NO <input type="checkbox"/>	ANY <input type="checkbox"/> NO <input type="checkbox"/>	ANY <input type="checkbox"/> NO <input type="checkbox"/>	ANY <input type="checkbox"/> NO <input type="checkbox"/>	ANY <input type="checkbox"/> NO <input type="checkbox"/>	ANY <input type="checkbox"/> NO <input type="checkbox"/>	ANY <input type="checkbox"/> NO <input type="checkbox"/>
FROM _____ TO _____	FROM _____ TO _____	FROM _____ TO _____	FROM _____ TO _____	FROM _____ TO _____	FROM _____ TO _____	FROM _____ TO _____

If hired, when could you begin work? \_\_\_\_\_ How many hours do you want to work each week? \_\_\_\_\_

Are you at least 18 years old? Yes  No  If no, list date of birth \_\_\_/\_\_\_/\_\_\_

Are you legally authorized to work in the U.S.? Yes  No

Have you ever been convicted as an adult of a felony, crime involving dishonesty, or a crime involving violence to another person? Yes  No

## Work Experience (most recent first)

Company	Address	Position & Duties	Supervisor & Phone	Dates Employed	Reason for Leaving
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

## Education (most recent first)

School	Year(s) Attended	Graduate?	Major	Degree/Diploma	GPA
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

## Equal Opportunity Employer

We do not discriminate on the basis of race, sex, color, religion, national origin, sexual orientation, age, disability, marital status, veteran status, or any other factors made unlawful under applicable federal, state and local legislation. All personnel decisions are made without prejudice or discrimination, in accordance with the principles of equal opportunity. We are willing to discuss reasonable accommodations for needs related to disability or religion, as such relates either to the job or application process.

READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID.

- The information I am presenting in this application is complete, true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission could result in the denial of my application, withdrawal of any employment offer, or immediate discharge.
- ELB is committed to compliance with the provisions of this nations immigration laws regarding verification of employment eligibility. Any offer of employment will be contingent upon your ability to prove legally sufficient documentation showing your eligibility to be employed by this organization. Applicants or employees that present fraudulent documents for employment verification purposes will be terminated.
- If employed, I agree to conform to the rules and regulations of my employer and understand that I will be an employee -at-will, and my employment may be terminated at any time by me or my employer, with or without notice for any reason.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_